



MOVING CHECKLIST

Moving Day: 4+ weeks away

- Get boxes and moving supplies. Make travel arrangements & reserve moving truck.
- Take unwanted items to charity (Value Village) and/or recycling facility.
- Set up mail-forward with Canada Post.
- Arrange new contents and tenant liability insurance policy or transfer policy.
- Complete necessary change of address forms:
 - Drivers license, Health card, Insurance, Employer, Doctor, Dentist.
 - Memberships, magazine subscriptions, and other mailings
 - Bank accounts, credit cards, Canada Customs, and Canada Revenue Agency
- Arrange transfer of car insurance & license plates/car ownership.
- Register at new school. Notify children's schools, transfer records.
- Get copies of medical and dental records; if you have pets, get veterinary records.

Moving Day: 2-4 weeks away

- Return borrowed items. Retrieve loaned items. Return any TV or internet equipment.
- Arrange utility connections at new home; Arrange utility disconnections at old home
- Arrange your move-in or move-out inspection date with Panadew.

Moving Day: 1 week away

- Determine what you can bring with you if traveling by car, plane, train, or bus.
- Pack a suitcase with the clothes, toiletries, and medications that you'll need the first day.
- Pack a box with items you'll need the first few days. Mark this box "Do Not Move."
- Pack your personal belongings, except alarm clock, necessary clothes, and bedding.
- Empty, defrost, and clean refrigerator; clean the stove; take down curtains/rod.
- Get rid of any extra garbage or recycling.

Moving Day: Today!

- Keep paperwork accessible. Know how to reach your new landlord.
- Collect all keys; keep them in a safe place. Clean premises that you are leaving.
- Final walk-through: check all closets and cabinets.